

**TWIN TOWNSHIP TRUSTEES, ROSS COUNTY, OHIO  
MINUTES OF REGULAR MEETING OF MARCH 18, 2014  
MEETING LOCATION: TWIN TOWNSHIP FIREHOUSE**

President Michael Whitt called the meeting to order at 7:00 p.m.

**ROLL CALL**

Officials present at roll call were: President Michael Whitt, Vice-President Bryan Bethel, Trustee Michael Darbyshire and Fiscal Officer William Jones.

**MINUTES OF PREVIOUS MEETING**

Reading of the minutes of the previous regular and special meeting was waived.

**RESOLUTION 2014-3-18-01:** *Motion* was made by Mr. Bethel and seconded by Mr. Whitt to approve the minutes as presented. All voted yes. Motion passed.

**PUBLIC PARTICIPATION**

Bill Ford, Jr., asked the Trustees to patch a pothole in front of his house on Taylor Street in Bourneville. Trustees agreed they would take care of that.

**FIRE CHIEF REPORT**

Fire Chief Billy Ford, III gave the following report:

- 1) The following applicants to the Fire Department were presented for consideration: Chris Myers and Ryan LeMaster. After review of applications, and with the positive recommendation of the Fire Chief, motion made by Mr. Bethel and seconded by Mr. Darbyshire to approve the applicants. All voted yes. Motion passed.
- 2) Discussion regarding the Work Keys test required by the Pickaway-Ross Vocational Center as a pre-screening tool for those entering fire or ems classes was held. The Chief will check to see if the state requires these tests before fire or ems classes can be taken or candidates can sit for the state tests.
- 3) The Fire Chief recommended the Trustees consider a "Cadet" program. Applicants for joining the Fire Department could be in this program for one year prior to completing their training. Motion to approve the program by Mr. Bethel and seconded by Mr. Darbyshire. During discussion, the Chief said he would provide a written set of guidelines for the program that would be included in the Standard Operating Guidelines of the Fire Department.
- 4) Furnace had a part missing and that is why it has been shutting off recently. Building needs to be more energy efficient. Mr. Darbyshire said he would try to find someone who does energy audits. The Fiscal Officer will check with the electric company to see if they provide those to customers.
- 5) Updated the Trustees on the county-wide communications committee efforts. They are investigating a text program to see if it would help the situation. Motion made by Mr. Darbyshire and seconded by Mr. Whitt to approve the township's participation in the "I M texting" program. All voted yes. Motion passed.
- 6) EMS department now has a sign-up schedule being used by the Squad members.
- 7) Discovered that there were no EMS reports issued to the state during 2013.

**CORRESPONDENCE/COMMUNICATION**

1. Mr. Bethel reported:
  - a) He asked the Fire Chief what the regulations were regarding installing fuel oil tanks inside the township garage. The Fire Chief said he would research them and report back to him.
  - b) 50 tons of gravel has been ordered.
2. Mr. Whitt reported:
  - a) Mrs. Primer of Emerald Lane asked if the wood lot behind her property constituted a "nuisance" violation. Upon inspection, it was determined that it did not meet that criteria.
3. The Fiscal Officer reported:
  - a) Bob and Betty Nokes of McGuire Road called to ask about rules for installing a culvert off a township road to enter their property. A Trustee will call them back.
  - b) Ross County Health District annual advisory council meeting will be held March 25, 2014 at 8:30 a.m. at the Ross County Service Center. The Fiscal Officer will attend to represent the township.
  - c) Public Records training will be held at the Ross County Service Center on April 14, 2014. *Motion* made by Mr. Whitt and seconded by Mr. Bethel: Mr. Darbyshire will attend to represent the Trustees and Fiscal Officer. All voted yes. Motion passed.

**FINANCIAL**

**RESOLUTION 2014-3-18-02:**

**Motion** by Mr. Bethel and second by Mr. Whitt to:

- a. Approve payment of bills as presented
- b. Approve annual appropriation as presented
- c. Purchase orders and blanket certificates as presented

All voted yes. Motion passed.

**OLD BUSINESS**

Motion by Mr. Darbyshire and second by Mr. Whitt to accept the quote from Brown Lawn and Garden Equipment, LLC, to trade in the current cemetery mower and purchase the new one as per specifications. Net price of the new mower is \$7,507.55. All voted yes. Motion passed.

In order to finalize the deed transfer on the south end of the cemetery with Dave Williams, there may be fees as much as \$500.00 included in the process. Motion by Mr. Bethel and second by Mr. Whitt to approve those fees if necessary. All voted yes. Motion passed.

**NEW BUSINESS**

None

With no other business to come before the Trustees at this time, **Motion** was made by Mr. Bethel and seconded by Mr. Whitt to adjourn at 8:40 p.m. All voted yes. Motion passed.