

TWIN TOWNSHIP TRUSTEES, ROSS COUNTY, OHIO
MINUTES OF MEETING OF DECEMBER 10, 2018
MEETING LOCATION: TWIN TOWNSHIP GARAGE 11474 KERAN STREET

President Michael Whitt called the meeting to order at 7:00 p.m.

ROLL CALL

Officials present at roll call were: President Michael Whitt, Vice-President Mike Darbyshire, Trustee Bryan Bethel, and Fiscal Officer William Jones. Also present: Marty Johnson, Joe Alexander, Xavier Hollon, Mike Norman, Teresa Smithson, Roger Smithson, Jona Ison.

MINUTES OF PREVIOUS MEETING

Reading of the minutes of the previous meeting was waived

RESOLUTION 2018-12-10-01: *Motion* was made by Mr. Whitt and seconded by Mr. Bethel to approve the minutes of the November regular meeting and the November special meeting as presented. All voted yes. Motion passed.

PUBLIC PARTICIPATION

none

FIRE CHIEF REPORT

The report was given by Marty Johnson, Fire Chief.

1. After meeting with Pam Zupi, EMS liaison for Adena Medical Center, the Twin Township EMS department is back operating as of today on an Intermediate EMS level.
2. All drugs for the squad will be dispensed by the Pharmacy at the Adena Medical Center until further notice.
3. Township drug boxes were confiscated by the Medical Director on November 18, 2018, and have not been returned as of this date.
4. Due to the suspension of Mike Norman by the Medical Director, Teresa Smithson is recommended to serve as Interim Squad Captain until the matter of the suspension is resolved.

CORRESPONDENCE/COMMUNICATION

Mr. Bethel reported:

1. Rueb Hill is still slipping and the road employees are still trying to repair it.

Fiscal Officer reported that the Ross County Board of Elections has notified the township that the Electric Aggregation issue that was defeated at the general election in November has to undergo a mandatory recount as the issue was defeated by a margin of less than .5%.

FINANCIAL

RESOLUTION 2018-12-10-02:

Motion by Mr. Whitt and second by Mr. Darbyshire to approve:

- a) payment of bills as presented
- b) Purchase Orders and blanket certificates as presented
- c) Approve inter-fund transfers as presented
- d) Approve supplemental appropriations as presented
- e) Request to Ross County Auditor for issuance of new "Amended Certificate of Resources" and certificate that Appropriations do not exceed Resources to reflect final revenues received by the township for 2018
- f) Approve the following Temporary Appropriations for 2019

FUND 1000 GENERAL:	\$120,000.00
FUND 2011 MOTOR VEH.	\$14,000.00
FUND 2021 GAS TAX	\$88,000.00
FUND 2031 RD & BRIDGE	\$80,000.00
FUND 2041 CEMT	\$30,000.00
FUND 2191 FIRE	\$80,000.00
FUND 2281 EMS	\$60,000.00
FUND 2401 SPEC ASSESS. (STR LITES)	\$8,500.00
FUND 3101 DEBT SERVICE	\$48,975.66

All voted yes. Motion passed.

OLD BUSINESS

none

NEW BUSINESS

Motion by Mr. Whitt and second by Mr. Darbyshire to enter into Executive Session for purpose of discussion of personnel issues. All voted yes. Motion passed. Executive Session began at 7:10 p.m. Remaining in Executive Session with the Trustees was the Fiscal Officer and Squad Captain Mike Norman. Mr. Norman left and Fire Chief Marty Johnson entered at 7:36 p.m. Mr. Johnson exited and Mr. Norman entered at 7:48 p.m. Executive Session ended at 7:55 p.m.

RESOLUTION 2018-12-10-03:

Motion by Mr. Whitt and second by Mr. Bethel that, based on the advice of the Ross County Prosecutor, due to the suspension of Squad Captain Mike Norman by the Adena Medical Center Medical Director, to allow the appointment of an Interim Squad Captain by the Fire Chief until further action by the Twin Township Trustees. All voted yes. Motion passed.

RESOLUTION 2018-12-10-03:

Motion by Mr. Whitt and second by Mr. Bethel that, based on the advice of the Ross County Prosecutor, Mike Norman may not perform any emergency medical procedures, but shall still be allowed to perform any non-medical activities as a member of the Twin Township Fire Department.

This prohibition regarding performance of emergency medical procedures shall be effective until such time that the suspension is lifted. All voted yes. Motion passed.

RESOLUTION 2018-12-10-04:

Motion by Mr. Darbyshire and seconded by Mr. Whitt to change the pay-per-run Standard Operating Guidelines to reflect that the rate of pay for drivers of the squad shall be determined by their level of training. This change shall be retro-active to July 1, 2018. All voted yes. Motion passed.

RESOLUTION 2018-12-10-05:

Motion by Mr. Whitt and seconded by Mr. Bethel that the monthly stipend for the Twin Township Fire Chief to be set at \$350 beginning January 1, 2019. Based on a survey of 11 townships in Ross County, this amount reflects the average pay for the Fire Chief. All voted yes. Motion passed.

RESOLUTION 2018-12-10-06:

Motion by Mr. Whitt and seconded by Mr. Bethel to approve the following fringe benefits and holiday schedule for 2019:

- A. Dental and vision insurance - current carrier: Ameritas
- B. Term life insurance policy of \$30,000 per official and full-time employees
- C. Cash stipend of \$60.00 per month for cost of personal cell phone for township business use (for the following: Township Trustees, Fiscal Officer, Road & Cemetery Employee, EMS Captain, Fire Captain, Assistant Fire Chief, Fire Chief)
- D. Reimbursement of \$38.00 per month to Fiscal Officer for partial cost of high speed internet at home office of Fiscal Officer
- E. Reimbursement of health insurance premiums as per resolutions 2017-05-08-03 & 2017-08-14-03 to those public officials and full-time employees who qualify

HOLIDAY SCHEDULE FOR FULL-TIME EMPLOYEES FOR 2019:

	2019 (13)
NEW YEAR'S	Jan. 1 (Tue)
MARTIN LUTHER KING DAY	Jan. 21 (Mon)
PRESIDENT'S DAY	Feb. 18 (Mon)
MEMORIAL DAY	May 27 (Mon)
INDEPENDENCE DAY	July 4 (Thr)
LABOR DAY	Sep 2 (Mon)
VETERAN'S HOLIDAY	Nov 11 (Mon)
THANKSGIVING HOLIDAY	Nov 28&29 (Th&Fri)
CHRISTMAS HOLIDAY	Dec 23,24&25 (Mon,Tue&Wed)
NEW YEAR'S EVE HOLIDAY	Dec 31 (Tue)

Mr. Darbyshire reported that he will check on purchase of a used track-hoe for use by the cemetery and roads department and report his findings back to the Trustees.

Mr. Darbyshire expressed his disappointment in the way in which Adena Regional Medical Center has handled the recent situation with regard to Mike Norman. The only official written correspondence received to date to the Trustees regarding this issue was the letter addressed to Mr. Whitt dated December 3, 2018 from Dr. Reinemeyer.

Motion by Mr. Bethel and seconded by Mr. Whitt to adjourn at 8:20 p.m. All voted yes. Motion passed.

APPROVAL OF MINUTES OF 12/10/18 TWIN TOWNSHIP TRUSTEES MEETING:

Michael Whitt, President

Michael Darbyshire, Vice-President

Bryan Bethel, Trustee