

**TWIN TOWNSHIP TRUSTEES, ROSS COUNTY, OHIO**  
**MINUTES OF MEETING OF NOVEMBER 8, 2021**  
**MEETING LOCATION: 11474 KERAN ST., BOURNEVILLE, OHIO**

President Michael Whitt called the meeting to order at 6:10 p.m.

***ROLL CALL***

Officials present at roll call were: President Michael Whitt, Vice-President Michael Darbyshire, Trustee Bryan Bethel and Fiscal Officer William Jones. Also present were Fire Chief Marty Johnson and Fire Department member Shawn Allen.

***MINUTES OF PREVIOUS MEETING***

Reading of the minutes of the previous meeting was waived.

***RESOLUTION 2021-11-08-01: Motion*** was made by Mr. Whitt and seconded by Mr. Darbyshire to approve the minutes as presented and also the agenda as presented. All voted yes. Motion passed.

***RESOLUTION 2021-11-08-02: Motion*** was made by Mr. Whitt and seconded by Mr. Darbyshire to enter into Executive Session for the purpose of discussion of personnel issues. Remaining in Executive Session with the Trustees was the Fiscal Officer. Fire Chief Marty Johnson and Fire Department member Shawn Allen entered at 6:46 p.m. Executive Session ended at 7:15 p.m.

***RESOLUTION 2021-11-08-03: Motion*** was made by Mr. Darbyshire and second by Mr. Bethel, that, due to issues and actions that occurred at the house fire on Adrian Drive on November 2, 2021, that, as per the recommendation of the Fire Chief, Fire Captain Ken Oyer be placed on Administrative Leave until such time as he is able to appear before the Trustees to present his version of what transpired at the scene. All voted yes. Motion passed.

***CORRESPONDENCE/COMMUNICATION***

1. Mr. Whitt reported that he had received a phone call from former Fire Chief Dale Skaggs concerned about the lack of response from the EMS department for 911 calls.
2. Mr. Bethel reported that property owner Dave Williams has agreed to allow the township to create a turn-around on Spruce Hill Road that the township can use when plowing snow in the winter. The Township will create and maintain the turn-around.

***FINANCIAL***

***RESOLUTION 2021-11-08-04:***

***Motion*** by Mr. Whitt and second by Mr. Darbyshire to approve:

- a) payment of bills as presented
- b) Purchase Orders and blanket certificates as presented
- c) supplemental appropriations as presented

All voted yes. Motion passed.

The cost of cemetery mowing during the 2021 mowing season was reviewed. The main cemetery was mowed a total of 19 times. Current revenues this year have covered the cost, but those revenues rely on sale of graves and burial costs, which vary yearly.

***RESOLUTION 2021-11-08-05:***

***Motion*** by Mr. Whitt and second by Mr. Darbyshire to approve:

Due to the costs involved in continuing to maintain the cemetery, cost for purchase per grave for in-township residents will be raised from \$200 to \$300 and for out-of-township residents from \$800 to \$900. Also, the cost of opening and closing of vault burials would increase from \$450 to \$500 for burials occurring during week-days and from \$550 to \$600 for vault burials occurring after 3:00 p.m. on week-days and on holidays and week-ends. Price increases to take effect January 1, 2022. All voted yes. Motion passed.

***OLD BUSINESS***

***RESOLUTION 2021-11-08-06:***

***Motion*** by Mr. Bethel and seconded Mr. Whitt to rescind the Covid 19 Vaccination Policy that was adopted on October 18, 2021. However, any Fire or Squad member that shows symptoms of Covid 19 must follow all

current CDC guidelines regarding testing, masking and quarantining before allowed to actively participate on the department. all voted yes. motion passed.

**RESOLUTION 2021-11-08-07:**

**Motion** by Mr. Bethel and seconded Mr. Whitt to approve the following Covid 19 Vaccine Incentive Program:

Rationale: medical science has proven that a fully vaccinated person has a much greater chance of surviving an infection of the Covid 19 coronavirus with less medical issues and complications. As a method of encouraging our safety services volunteers to become vaccinated against this disease, and thus providing greater health protections for them and the public with which they come in contact while performing their volunteer services to the residents of Twin Township, the following incentives will apply:

1. For each volunteer member that provides proof of full vaccination status, through either completion of the two-shot series of the Pfizer or Moderna vaccine, or the one-shot dose of the Johnson & Johnson vaccine, Twin Township Trustees shall issue a check in the amount of \$100.00 to that individual. This incentive shall remain in effect until December 31, 2022.
2. If 100% of the members of the Twin Township Fire and Life Squad become fully vaccinated, the township shall issue each member an award of \$300. This incentive shall remain in effect until December 31, 2022.

**NEW BUSINESS**

**RESOLUTION 2021-11-08-08:**

**Motion** by Mr. Dabyshire and second by Mr. Whitt to approve the nomination and election of Fire and EMS officers for 2022 using the same method as last year: mailing nomination forms and ballots to all members. All voted yes. Motion passed.

**RESOLUTION 2021-11-08-09:**

**Motion** by Mr. Dabyshire and second by Mr. Whitt to approve the following:

**Stipends for On-Schedule Emergency Services Volunteers**

The American Rescue Plan has provisions for providing hazard-duty pay and premium pay for essential employees during this Covid Pandemic emergency. This provision also applies to Emergency Services volunteers.

As an effort to encourage more volunteer participation in providing emergency services to Twin Township residents, the following will be implemented:

1. If an Emergency Services team is on-schedule, an hourly stipend will be provided through American Rescue Plan funds. (An Emergency Services Team shall consist of either two EMS certified volunteers, or two EMS certified volunteers and one Firefighter who will serve as Emergency Squad driver.)
2. The hourly stipend rate for the team **on-schedule and on-site** at the fire house shall be: **EMS certified members: \$10.00 per hour Firefighter drivers: \$5.00 per hour**
3. The hourly stipend rate for the team **on-schedule but off-site and able to respond to a 911 call within 15 minutes, shall be paid at half the above rate.** If response time is greater than 15 minutes, the hourly stipend for that scheduled period will be invalid.
4. Members may be on schedule to receive the stipend up to a maximum of 24 hours per week. (Teams may be on schedule for more than 24 hours per week, but the stipend will not apply for those hours.)
5. No more than one team shall be on schedule at any one time that is eligible to receive the hourly stipend.

6. **The pay-per-run stipend will still be in effect for those on-schedule members, and will be paid at the regular rate: \$35.00 EMT Basic; \$40.00 EMT-A; \$50.00 Paramedic; \$20.00 Firefighter Emergency Squad Driver. (Non-transporters will be paid at half rate).**
7. Stipend pay shall be provided monthly during the period that this program is in effect. Time sheets shall be completed and provided to the Fire Chief by the 5<sup>th</sup> day of each month, to the Trustees by the 10<sup>th</sup>, with pay issued by the 15<sup>th</sup>.

This plan will be evaluated on a monthly basis to determine effectiveness and financial feasibility for continuation. All voted yes. motion passed.

**RESOLUTION 2021-11-08-10:**

**Motion** by Mr. Darbyshire and second by Mr. Bethel to approve a monthly report form to be completed by the Fire Chief and delivered to the Trustees prior to each monthly Trustees' meeting. All voted yes. Motion passed.

**RESOLUTION 2021-11-08-11:**

**Motion** by Mr. Darbyshire and second by Mr. Bethel for Twin Township to submit an application for the Ohio Department of Transportation's Stimulus Program Grant. Upon call for vote: Mr. Darbyshire: yes. Mr. Bethel: yes. Mr. Whitt: yes. Resolution passed.

**FIRE CHIEF REPORT**

Fire Chief Marty Johnson gave the report. He requested approval of purchase of supplies for the Fire Department totaling approximately \$400. Motion to approve by Mr. Bethel and seconded by Mr. Whitt. All voted yes. Motion passed.

The Fire Chief also reported some damaged equipment that occurred at the 11/2/21 house fire on Adrian Drive. Motion by Mr. Bethel and second by Mr. Darbyshire to approve purchase of items that need replaced. All voted yes. Motion passed.

Mr. Whitt stated that he is calling for a Special Meeting for Monday, November 22, 2021, beginning at 6:00 p.m. to be held at the township garage. Purpose of the meeting will be to conduct an annual evaluation of the Fire Chief.

**Motion** by Mr. Darbyshire and seconded by Mr. Whitt to adjourn the current meeting. All voted yes. Motion passed. Meeting adjourned at 8:24 p.m.

**APPROVAL OF MINUTES OF 11/08/21 TWIN TOWNSHIP TRUSTEES MEETING:**

---

Michael Whitt, President

---

Michael Darbyshire, Vice-President

---

Bryan Bethel, Trustee