

TWIN TOWNSHIP TRUSTEES, ROSS COUNTY, OHIO

MINUTES OF SPECIAL MEETING OF MAY 10, 2018

**MEETING LOCATION: TWIN TOWNSHIP GARAGE,
11474 KERAN STREET, BOURNEVILLE, OHIO 45617**

President Michael Whitt called the meeting to order at 7:00 p.m.

ROLL CALL

Officials present at roll call were: President Michael Whitt, Vice-President J. Michael Darbyshire, Trustee Bryan Bethel, and Fiscal Officer William Jones. Guests present were: Bill Ford, Jr., Mike Norman

STATED PURPOSE OF SPECIAL MEETING:

Conduct any business of the township that can legally come before it.

Resolution 2018-5-10-01:

Motion by Mr. Whitt and second by Mr. Darbyshire to approve minutes of the previous three meetings of the township. Upon call for vote, all voted yes. Motion passed.

FIRE CHIEF REPORT

In the absence of Fire Chief Marty Johnson, Bill Ford, Jr., gave the Fire Chief report.

1. Mike Norman was appointed by the Fire Chief to serve in capacity of Squad Captain until the next formal appointments are to be made, as per the department's "Standard Operating Guidelines".
2. Xavier Holland was appointed by the Fire Chief to serve as Squad Training Lieutenant until the next formal appointments of officers are to be made, as per the department's "Standard Operating Guidelines".
3. Pay-per-run policy for squad was recommended for re-instatement. The recommendation from squad members was to make it retroactive beginning Jan. 1, 2017.

Resolution 2018-5-10-02:

Motion by Mr. Darbyshire and second by Mr. Bethel to approve pay-per-run for currently active squad members beginning retro-active to January 1, 2018. Pay rate will be at the current rates established in the department's "Standard Operating Guidelines." Going forward from May 10, 2018, any run made by a member will receive an additional \$10 per run if that person had been listed on the schedule to run. Purpose for this addition will be to encourage members to sign up for the run schedule. The "pay-per-run" for squad will be suspended if the account in the 2281 fund drops below \$7,500 at any time, and will be re-instated if and when the fund has a balance of at least \$10,000. Pay periods will be semi-annual, with first pay period to end at a date in June to be determined by the department. The second semi-annual payment will end in December, also on a day decided by the department. These conditions will be incorporated in the department's "Standard Operating Guidelines." Upon call for vote, all voted yes. Motion passed.

4. A pay-per-run policy was recommended for firefighters. Each firefighter who responds to a fire call would be eligible to receive a stipend of \$20.00. These funds would come from the 2191 fund.

Resolution 2018-5-10-03:

Motion by Mr. Darbyshire and second by Mr. Bethel to approve pay-per-run for all currently active firefighters at rate of \$20.00 per run, beginning retro-active to January 1, 2018. Pay periods will be the same as for the squad. The continuation of the pay-per-run after the first semi-annual payment will be determined by the balance remaining in the 2191 fund as of December 1, 2018. If it is determined by the Trustees that "pay-per-run" will deplete or otherwise adversely affect the 2191 budget, there will be a resolution to either suspend or change the amount provided per-run to firefighters for the December, 2018, payment, and/or any payments in the future. Upon call for vote, all voted yes. Motion passed.

5. It is recommended that the township consider purchase of a new squad to replace the 1997 model.

Squad Captain Mike Norman presented information regarding pricing of three models from Burgess, Inc.: (1) a 2017 “demonstrator” model with 6,000 miles on it at a cost of \$173,800; (2) a 2018 new model at a cost of \$189,544; (3) a 2018 model with a gasoline engine at a cost of \$144,577. After discussion, the consensus was that the “demonstrator” model would be the most cost effective and would come closer to meeting the needs of the township.

Resolution 2018-5-10-04:

Motion by Mr. Darbyshire and second by Mr. Bethel to purchase the 2017 McCoy Miller Squad, model #134609 from Burgess Hearse and Ambulance Sales, Inc. at a cost of \$178,000. After the trade-in of \$4,000 for the 1997 squad, Twin Township shall make a down-payment of \$24,000. Twin Township shall apply for competitive financing in the amount of \$150,000 for a period of 7 years. Twin Township shall submit a request to the Ross County Prosecutor to prepare the necessary financial documents for this purchase. All voted yes. Motion passed.

6. Training has been scheduled for all fire and squad members dealing with “The Respectful Workplace”. Dates for the training are May 16, 2018, and June 2, 2018. All members must attend one of the training sessions. Cost of the training will be \$1,010, paid for by the township.

Resolution 2018-5-10-05:

Motion by Mr. Darbyshire and second by Mr. Whitt to approve the training as described. All voted yes. Motion passed.

7. Annual training for all squad and fire members has been scheduled for the week-end of June 23, 2018, at Shoemaker lake. Department has requested the Township Trustees assist in paying for meals during the training.

Resolution 2018-5-10-06:

Motion by Mr. Bethel and second by Mr. Whitt to approve up to \$500 for reimbursement of meals for the training. All voted yes. Motion passed.

8. It is recommended that Twin Township consider purchase of an all-terrain 4x4 side-by-side for use by the fire and squad department. The unit will be used for extrication of injured persons in remote areas in-accessible by regular department vehicles. The Trustees asked that this request be placed on hold until other renovation items are reviewed and prioritized by fire and EMS department officials, and presented to the Trustees at a future date for consideration.
9. Permission requested to apply for grants from the Lowe’s Company for emergency equipment for the department.

Resolution 2018-5-10-07:

Motion by Mr. Bethel and second by Mr. Whitt to approve the Fire Chief to apply for grants from Lowes to be used for supplies and/or equipment for the Fire and Squad Departments. All voted yes. Motion passed.

10. Squad Captain Mike Norman said that McFadden’s Pharmacy has allowed the township to purchase some needed supplies at their cost. The Trustees directed the Fiscal Officer to send a thank-you note to Casey McFadden in that regard.

CORRESPONDENCE / COMMUNICATION

Mr. Darbyshire reported:

1. A resident of Dehart Road has requested some additional work be done at the bottom of the hill on Dehart so that it is easier for travel. The Trustees will direct road employee Chad Miller to work on this area when it can be scheduled.
2. Jeff Hill of Camelin Hill Road is considering re-locating his fence off the township right-of-way so that the township can clean out ditch and install culvert purchased by resident to alleviate flooding problems during heavy rains.

Mr. Whitt reported:

1. He received a call from Mr. Murray on Alexander Hollow Road regarding a ditch needing cleaned out near his residence. It will be assigned to the road employee next time he is working on that road.
2. A 4-H group has volunteered to put flags on veterans’ graves in Twin Township Cemeteries for Memorial Day.

The Fiscal Officer reported:

1. Charles Hawk of Upper Twin Road called to complain of what he considered “un-professional conduct” on behalf of a volunteer at the scene of an accident on U.S. Route 50. Mr. Norman and Mr. Ford were both familiar with the complaint and reported to the Trustees that the volunteer did nothing inappropriate, as Mr. Hawk had demanded that the individual tell him who was involved in the accident, and the volunteer was not allowed to release that information to the general public due to privacy laws. The volunteer was not “un-professional” according to Mr. Norman and Mr. Ford.
2. There have been reports of illegal parking on township property on South Alley. The Trustees will have “no trespassing” signs installed there.
3. A nuisance complaint has been filed on the property located at 19 Stacey Drive, Chillicothe, Ohio. The Trustees reviewed pictures of the property.

Resolution 2018-5-10-08:

Motion by Mr. Bethel and second by Mr. Whitt to declare the property at 19 Stacey Drive in violation of Twin Township Nuisance Policy. Notifications to be sent by the Fiscal Officer to the resident, and if nuisance is not abated, it will be cleaned up by the township and cost will be accessed to the real estate tax duplicate of the property. All voted yes, motion passed.

FINANCIAL REPORT

Resolution 2018-5-10-09:

Motion by Mr. Darbyshire and second by Mr. Whitt to approve payment of bills, purchase orders, blanket certificates, and reallocate appropriations as well as supplemental appropriations, as presented. All voted yes. Motion passed.

OLD BUSINESS

The Trustees reviewed the purchase order requested from the Ross County Engineer for 2018 paving project. It appears the figures are higher than anticipated and the Fiscal Officer is directed to contact the Ross County Engineer for clarification.

NEW BUSINESS

Resolution 2018-5-10-10:

Motion by Mr. Darbyshire and second by Mr. Whitt to approve the hiring of Dylan Dotson for part-time employment as a road and cemetery worker, effective April 23, 2018. All voted yes. Motion passed.


PUBLIC PARTICIPATION

none

Motion by Mr. Darbyshire and second by Mr. Whitt to enter into Executive Session to discuss personnel. All voted yes. Motion passed. Executive Session began at 8:42 p.m. and ended at 8:44 p.m.


Motion by Mr. Darbyshire and second by Mr. Whitt to adjourn. All voted yes. Motion passed.

APPROVAL OF MINUTES OF 05-10-2018 TWIN TOWNSHIP TRUSTEES MEETING:



Michael Whitt, President

Michael Darbyshire, Vice President



Bryan Bethel, Trustee

