

TWIN TOWNSHIP TRUSTEES, ROSS COUNTY, OHIO
MINUTES OF MEETING OF MARCH 14, 2022
MEETING LOCATION: 11474 KERAN ST., BOURNEVILLE, OHIO

President Michael Whitt called the meeting to order at 6:00 p.m.

ROLL CALL

Officials present at roll call were: President Michael Whitt, Vice-President Michael Darbyshire, Trustee Bryan Bethel and Fiscal Officer William Jones. Also present were township residents Leanne and Anthony Yoakum, Fire Chief Marty Johnson and Fire Department EMS Captain Melissa Weaver Ball.

MINUTES OF PREVIOUS MEETING

Reading of the minutes of the previous meeting was waived.

RESOLUTION 2022-03-14-01: *Motion* was made by Mr. Whitt and seconded by Mr. Darbyshire to approve the minutes as presented and also the agenda as presented. All voted yes. Motion passed.

PUBLIC PARTICIPATION

Leanne and Anthony Yoakum, residents of Alexander Hollow Road, discussed possible solutions to prevent flooding from occurring on Sulfur Lick Creek where it crosses Alexander Hollow Road. The Trustees said they will discuss possible solutions with the Ross County Engineer and then make a decision of what can be done.

RESOLUTION 2022-03-14-02: *Motion* was made by Mr. Whitt and seconded by Mr. Darbyshire to enter into Executive Session for the purpose of discussion of personnel issues. Remaining in Executive Session with the Trustees was the Fiscal Officer. Executive Session began at 6:21 p.m. and ended at 7:21 p.m.

RESOLUTION 2022-03-14-03: *Motion* was made by Mr. Bethel and second by Mr. Darbyshire: a policy for the Twin Township Fire and EMS Department that any member inactive from the department for a period of 3 months, without permission to be on a leave of absence from the Fire Chief, shall be removed from the department and that individual will be required to turn in all township equipment at that time. All voted yes. Motion passed.

RESOLUTION 2022-03-14-04: *Motion* was made by Mr. Bethel and second by Mr. Whitt: based upon Dr. Trotter's decision to resign as Medical Director for Twin Township effective April 1, 2022, that the Fire Chief and Squad Captain contact Adena Medical Center to seek their assistance in securing a Medical Director for Twin Township. All voted yes. Motion passed.

CORRESPONDENCE/COMMUNICATION

Mr. Whitt reported that he was contacted by Amy Mendenhall requesting to return to active status as a Twin Township Fire and EMS member. It was determined that there was a required training she missed in 2018 called "The Respectful Workplace". Until that training is completed, a decision for reinstatement to active status will not be considered. A letter will be sent to her with this information.

Mr. Darbyshire reported that Twin Township's representative to the Pleasant Valley Sewer District Board, Sammy Dennis, will attend the Trustees' next regularly scheduled meeting to update the Trustees on events at the sewer district.

The Fiscal Officer relayed information on two upcoming events: Ross County Township Association Committee on EMS meeting with the Ross County Commissioners at 11:30 a.m. on 3/21/22; Ross County Heath District DAC meeting on 3/31/22 at 6:00 p.m. at the Ross County Health District.

FINANCIAL

RESOLUTION 2022-03-14-05:

Motion by Mr. Whitt and second by Mr. Darbyshire to approve:

- a) payment of bills as presented

- b) Purchase Orders and blanket certificates as presented
 - c) supplemental appropriations as presented
 - d) annual appropriations for Twin Township as presented
- All voted yes. Motion passed.

OLD BUSINESS

none.

NEW BUSINESS

Discussion was held regarding utilization of “American Rescue Plan” funds. The funds will be used to cover revenue loss due to the Covid 19 pandemic. These funds will be utilized under the “standard allowance” for revenue loss during the recent pandemic. This standard allowance will permit the township to use the funds for general government purposes, except for a few exceptions, such as not allowing payment for previous debt or a mass deposit into a retirement fund. Some examples of how the funds will be used: paving expenses for 2022, purchase of a track hoe for township use on roads and cemeteries, purchase of a mower to use for cemetery maintenance, EMS and Fire expenses as needed, and other expenses to help mitigate the effects of the covid pandemic on the township budget.

RESOLUTION 2022-03-14-06: *Motion* was made by Mr. Darbyshire and seconded by Mr. Whitt: the Fire and EMS Department’s written “Standard Operating Guidelines” (SOG’s) are to be followed by all members of the department unless otherwise directed by the Board of Trustees or in an emergency situation where following the guidelines would constitute a safety issue. In that case, an explanation of why the SOG’s were not followed will be reported to the Trustees as soon as possible by the Fire Chief. If possible, any deviation from abiding by the SOG’s shall be communicated to the Trustees ahead of time. All voted yes. Motion passed.

FIRE CHIEF REPORT

Fire Chief Marty Johnson gave the report. The Chillicothe Shriners Club plan to make a donation to several EMS departments in the county. If Twin Township is selected to receive one of the donations, at least one Trustee will attend the Shriners meeting to accept the donation on behalf of the township.

Two new individuals were presented for consideration for acceptance as new members: (1) Nathan Cutler as a member of the Fire Department. Mr. Cutler lives on Rapid Forge Road. Mr. Bethel will drive the route to see if Mr. Cutler lives within the 15 minute response guideline.

(2) Jonathon Adams, a township resident who has applied to become a member of the EMS department. Mr. Adams is licensed as a Paramedic.

Both individuals have been approved by the I&M Board.

RESOLUTION 2022-03-14-07: *Motion* was made by Mr. Darbyshire and seconded by Mr. Whitt: to accept both candidates as members of the Twin Township Fire and EMS Department. Mr. Cutler’s acceptance is conditional on whether or not he meets the response time requirement. All voted yes. Motion passed.

The Chief requested approval for Fire Department members Adam Ball and Chris Benson to take EMT training at a cost of \$1,260 each to be paid by Twin Township. Condition of paying for the training is that the members agree to remain on the department and run as an EMT for at least 1 year following the successful completion of the training.

RESOLUTION 2022-03-14-08: *Motion* was made by Mr. Bethel and second by Mr. Whitt to approve the EMT training cost as explained above. All voted yes. Motion passed.

The Trustees directed the Fiscal Officer to contact the Ross County Prosecutor and ask in what manner township records can be released to public agencies when a request is made.

RESOLUTION 2022-03-14-09: Motion was made by Mr. Darbyshire and seconded by Mr. Whitt to allow Michael Norman to return from administrative leave to active duty on the Twin Township Fire Department as a Firefighter. He is not permitted to serve on the Twin Township Emergency Squad due to his continued suspension by the township's Medical Director. During discussion, Mr. Darbyshire emphasized that Mr. Norman be restored immediately by the Fire Chief as a member of the Fire Department. All voted yes. Motion passed.

Motion by Mr. Bethel and seconded by Mr. Whitt to adjourn the current meeting. All voted yes. Motion passed. Meeting adjourned at 9:18 p.m.

APPROVAL OF MINUTES OF TWIN TOWNSHIP TRUSTEES MEETING:

Michael Whitt, President

Michael Darbyshire, Vice-President

Bryan Bethel, Trustee