

**TWIN TOWNSHIP TRUSTEES
2022 ORGANIZATIONAL MEETING
JANUARY 10, 2022
MINUTES**

The Twin Township Trustees 2021 organizational meeting was called to order at 6:00 p.m. at the office of the Twin Township Trustees, 11474 Keran Street, Bourneville, Ohio.

Roll call: present were Township Officials Trustees Michael Whitt, Michael Darbyshire, Bryan Bethel and Fiscal Officer William Jones. Also present was Fire Department member Melissa Weaver.

Fiscal Officer William Jones assumed duties as President Pro-Temp and called for nominations for President. Mr. Darbyshire nominated Mr. Whitt. There were no other nominations. Motion was made by Mr. Bethel and seconded by Mr. Whitt to close nominations. All voted yes. Motion to close nominations passed.

All voted in favor of Mr. Whitt as president for 2022. Based on above voting, Mr. Whitt was declared Twin Township Trustee President for 2022 and, at that point, assumed duties of running the rest of the meeting.

Mr. Whitt asked for nominations for Vice-President. Mr. Bethel nominated Mr. Darbyshire. Motion was made by Mr. Darbyshire and seconded by Mr. Whitt to close nominations. All voted yes. Motion to close nominations passed.

All voted for Mr. Darbyshire. Based on above voting, Mr. Darbyshire was declared Twin Township Trustee Vice-President for 2022.

Reading of the minutes of the previous meeting was waived. **Motion** made by Mr. Darbyshire and seconded by Mr. Whitt to approve minutes of the previous meeting as presented. All voted yes. Motion passed.

The regular monthly meeting of the Twin Township Trustees began. **Motion** by Mr. Darbyshire and second by Mr. Whitt to approve resolutions 2022-01-10-01 through 2022-01-10-07. All voted yes. Motion passed.

RESOLUTION 2022-01-10-01

**SET DAY AND TIME FOR REGULAR MEETINGS FOR THE YEAR AS
SECOND MONDAY OF EACH MONTH BEGINNING AT 6:00 P.M. AT
THE TWIN TOWNSHIP TRUSTEE OFFICE AT 11474 KERAN STREET,
BOURNEVILLE, OHIO**

RESOLUTION 2022-01-10-02

**SET MILEAGE RE-IMBURSEMENT RATE FOR OUT-OF TOWNSHIP
BUSINESS FOR PUBLIC OFFICIALS, EMPLOYEES AND APPROVED
VOLUNTEERS AT THE CURRENT I.R.S. RATE**

RESOLUTION 2022-01-10-03

**SET METHOD USED TO NOTIFY PUBLIC OF CHANGE IN MEETING
TIMES AND/OR DATES BY POST OF PUBLIC NOTICE ON BULLETIN
BOARD LOCATED OUTSIDE TOWNSHIP GARAGE**

RESOLUTION 2022-01-10-04

**TO JOIN STATE AND LOCAL TOWNSHIP ASSOCIATION AND PAY
DUES**

RESOLUTION 2022-01-10-05

**TO JOIN ROSS COUNTY ENGINEERS DRUG TESTING AND CDL
PROGRAM.**

RESOLUTION 2022-01-10-06

**THAT FISCAL OFFICER BE GRANTED PERMISSION TO MAKE
SUPPLEMENTAL INCREASES/DECREASES TO APPROPRIATIONS
AND INTER/INTRA-FUND TRANSFERS AND/OR ADVANCES AS
NEEDED TO PAY BILLS, WITH FORMAL APPROVAL TO FOLLOW
AT NEXT TRUSTEES' MEETING**

RESOLUTION 2022-01-10-07

**TO APPLY FOR COMMUNITY DEVELOPMENT BLOCK GRANT
APPLICATIONS AND ISSUE I GRANTS DURING THE YEAR AS THEY
MAY BECOME AVAILABLE.**

FINANCIAL

RESOLUTION 2022-01-10-8:

**MOTION BY MR. DARBYSHIRE AND SECOND BY MR. WHITT TO APPROVE THE ITEMS
LISTED BELOW:**

- A. PAY BILLS AS PRESENTED**
- B. APPROVE SUPPLEMENTAL APPROPRIATIONS AS PRESENTED**
- C. APPROVE PURCHASE ORDERS AND BLANKET CERTIFICATES AS
PRESENTED**

ALL VOTED YES. MOTION PASSED.

PUBLIC PARTICIPATION:

NONE

CORRESPONDENCE:

FIRE CHIEF REPORT:

**Due to illness of Fire Chief Marty Johnson, Melissa Weaver gave the Fire Chief
Report:**

- The monthly Fire Chief report for December, 2021 was reviewed.
- The fire hose damaged at the recent house fire will be replaced. The Fiscal Officer will submit the lose to the Twin Township insurance carrier.
- Request to submit application for Ohio Forestry grant for purchase of trailer to transport side-by-side. Grant will require 50/50 match. Trailer estimated to cost \$10,000. **Motion** to approve to submit for grant from Mr. Bethel. Second by Mr. Darbyshire. All voted yes. Motion passed.
- Water dump tank was also damaged at the fire. **Motion** by Mr. Bethel and second by Mr. Whitt to replace item at an estimated cost of \$1,000. All voted yes. Motion passed.
- Fire hose testing to be done in 2022. Cost to be determined.
- A quote has been submitted by Harvey Bales to replace windows in front bay area. As he is a member of the Fire Department, another quote will be secured before presenting it to the Trustees for consideration.
- **Motion** by Mr. Bethel and second by Mr. Whitt to purchase pediatric pads for the department's AED's. All voted yes. Motion passed.
- **Motion** by Mr. Darbyshire and second by Mr. Whitt to approve Sheryl Dryden as CPR Instructor for the Department members at t cost of \$20.00 per person.
- Department equipment is still in possession of two members who have been inactive for at least the past 2 years: Beth Barker and Amy Mendenhall. Mr. Darbyshire will reach out to them to see about getting equipment returned.
- Mr. Bethel will contact former Fire Chief Bill Ford, III about the return of the department's drone.

OLD BUSINESS:

Mr. Darbyshire presented a document detailing incidents that occurred at the 9/13/21 Twin Township Trustees meeting, and also an incident that occurred at the Fire House on 9/25/21. These two summaries have been added to the minutes.

A copy of the Fire Chief's annual evaluation was reviewed by the Trustees. **Motion** by Mr. Bethel and second by Mr. Darbyshire to approve the evaluation, present a copy to the Fire Chief and place a copy in the Fire Chief's personnel file. All voted yes. Motion passed.

The Trustees next reviewed a "Personal Improvement Plan" for the Fire Chief. **Motion** by Mr. Darbyshire and second by Mr. Whitt to approve the plan and direct the Fiscal Officer to deliver a copy of the plan to the Fire Chief, indicating the date of delivery. All voted yes. Motion passed.

NEW BUSINESS:

RESOLUTION 2022-01-10-09:

The Trustees reviewed the overview of the final rule from the U.S. Treasury in the use of the American Rescue Plan funds. In regard to the section concerning the method of replacing lost public sector revenue, **Motion** to approve by Mr. Darbyshire, second by Mr. Whitt that Twin Township shall elect to use the "Standard Allowance" which permits the use of these funds, up to ten million dollars (not to exceed the award amount) to fund "government services". All voted yes. Motion passed.

RESOLUTION 2022-01-10-10:

Mr. Whitt moved the adoption of the following resolution:

Whereas, the amount of taxes which may be raised within the ten mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of Twin Township, Ross County, Ohio, and it is necessary to levy a tax increase in excess of such limitation, now therefore be it

Resolved, by the Board of Trustees of Twin Township, Ross County, Ohio, two-thirds of all members elected thereto concurring, that it is necessary to levy a new tax in excess of the ten mill limitation for the benefit of Twin Township, Ross County, Ohio, for the purpose of providing and maintaining fire apparatus, appliances, buildings, or sites therefore, or sources of water supply and materials therefore, or the establishment and maintenance of lines of fire alarm telegraph, or the payment of permanent, part-time or volunteer fire fighters or fire fighting companies to operate the same, including the payment of the fireman employer's contribution under Section 742.34 of the Revised Code, or to purchase ambulance equipment, or to provide ambulance or emergency medical services operated by a fire department or fire fighting company, at a rate not exceeding three (3.0) mills for each one dollar (\$1.00) of valuation, which amounts to thirty cents (\$0.30) for each one hundred dollars of valuation, for a period of five (5) years, commencing in January of tax year 2022, and extending for 2023, 2024, 2025, and 2026, and be it further;

Resolved, that the question of levying such a tax in excess of such limitation be submitted to the voters of Twin Township at the election to be held at the usual places in said township, on the 3rd day of May, 2022, and be it further

Resolved, that the levy be placed upon the tax lists and duplicate for the year 2022, to be collected commencing with the year 2023, if a majority of the electors voting thereon vote in favor thereof, and be it further

Resolved, that the Fiscal Officer of this Board of Trustees of Twin Township, Ross County, Ohio, William Jones, be and is directed to certify a copy of this resolution to the Board of Elections, Ross County, Ohio, immediately after its passage, and to notify the Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

Mr. Darbyshire seconded the resolution. All voted yes. Motion passed.

RESOLUTION 2022-01-10-11: Motion by Mr. Darbyshire and second by Mr. Whitt to approve the purchase of a trackhoe for the township, with funds coming from the township’s American Rescue Plan allotment. All voted yes. Motion passed.

RESOLUTION 2022-01-10-12: Motion by Mr. Whitt and second by Mr. Darbyshire to appoint Jerry Williamson, Jr. to the job classification of regular full-time. Rate of pay will be \$16.00 per hour starting January 8, 2022. This position also shall include a \$25.00 stipend per month for personal cell phone reimbursement that is used for township business, as well as all other fringe benefits for full-time employees. All voted yes. Motion passed.

RESOLUTION 2022-01-10-13: Motion by Mr. Bethel and second by Mr. Darbyshire to increase the pay per hour rate for Roads Superintendent Chad Miller from \$19.00 per hour to \$20.00 per hour effective January 8, 2022. All voted yes. Motion passed.

RESOLUTION 2022-01-10-14: Motion by Mr. Bethel and second by Mr. Whitt to approve the paving project for 2022 to pave Baker Road from Camelin Hill Road to the new pavement; distance of .37 miles at an estimated cost of \$17,160. This paving project is to be paid for with American Rescue Plan Funds as part of the “standard allowance” permitted for lost revenue due to the Coronavirus Pandemic. This paving project is in addition to the paving of Flat Road utilizing Twin Township’s allotment of Issue 1 funds, with the balance of that project to be paid for with American Rescue Plan funds under the same standard allowance as above. All voted yes. Motion passed.

MOTION MADE BY MR. DARBYSHIRE AND SECONDED BY MR. WHITT TO ADJOURN AT 7:04 P.M. ALL VOTED YES. MEETING ADJOURNED.

APPROVAL OF MINUTES OF 2022 ORGANIZATIONAL and MONTHLY MEETING:

Michael Whitt, President

J. Michael Darbyshire, Vice-President

Bryan Bethel, Trustee