

**TWIN TOWNSHIP TRUSTEES
2017 ORGANIZATIONAL MEETING
JANUARY 9, 2017
MINUTES**

The Twin Township Trustees 2017 organizational meeting was called to order at 7:00 p.m.

Roll call: present were Trustees Michael Whitt, Michael Darbyshire, Bryan Bethel and Fiscal Officer William Jones. Guests in attendance were Fire Chief William Ford, III, and Fire Lieutenant William Ford, Jr.

Fiscal Officer William Jones assumed duties as President Pro-Temp and called for nominations for President. Mr. Darbyshire nominated Mr. Whitt. There were no other nominations. Motion was made by Mr. Bethel and seconded by Mr. Whitt to close nominations. All voted yes. Motion to close nominations passed.

All voted in favor of Mr. Whitt as president for 2017. Based on above voting, Mr. Whitt was declared Twin Township Trustee President for 2017 and, at that point, assumed duties of running the rest of the meeting.

Mr. Whitt asked for nominations for Vice-President. Mr. Bethel nominated Mr. Darbyshire. Motion was made by Mr. Bethel and seconded by Mr. Whitt to close nominations. All voted yes. Motion to close nominations passed.

All voted for Mr. Darbyshire. Based on above voting, Mr. Darbyshire was declared Twin Township Trustee Vice-President for 2017.

Reading of the minutes of the previous meeting was waived. Motion made by Mr. Darbyshire and seconded by Mr. Bethel to approve minutes of the December 19, 2016 meeting as presented. All voted yes. Motion passed.

The following resolutions were presented for consideration:

**RESOLUTION 2017-01-09-01
SET DAY AND TIME FOR REGULAR MEETINGS FOR THE YEAR AS
SECOND MONDAY OF EACH MONTH BEGINNING AT 7:00 P.M. AT
THE TWIN TOWNSHIP TRUSTEE OFFICE AT 11474 KERAN STREET,
BOURNEVILLE, OHIO**

**RESOLUTION 2017-01-09-02
SET MILEAGE RE-IMBURSEMENT RATE FOR OUT-OF TOWNSHIP
BUSINESS FOR PUBLIC OFFICIALS, EMPLOYEES AND APPROVED
VOLUNTEERS AT THE CURRENT I.R.S. RATE**

**RESOLUTION 2017-01-09-03
SET METHOD USED TO NOTIFY PUBLIC OF CHANGE IN MEETING
TIMES AND/OR DATES BY CONTACTING THE CHILLICOTHE
GAZETTE**

**RESOLUTION 2017-01-09-04
TO JOIN STATE AND LOCAL TOWNSHIP ASSOCIATION AND PAY
DUES**

**RESOLUTION 2017-01-09-05
TO JOIN ROSS COUNTY ENGINEERS DRUG TESTING AND CDL
PROGRAM.**

**RESOLUTION 2017-01-09-06
THAT FISCAL OFFICER BE GRANTED PERMISSION TO MAKE
SUPPLEMENTAL INCREASES/DECREASES TO APPROPRIATIONS
AND INTER/INTRA-FUND TRANSFERS AS NEEDED TO PAY BILLS,
WITH FORMAL APPROVAL TO FOLLOW AT NEXT TRUSTEES'
MEETING**

**RESOLUTION 2017-01-09-07
TO APPLY FOR COMMUNITY DEVELOPMENT BLOCK GRANT
APPLICATIONS AND ISSUE I GRANTS DURING THE YEAR AS THEY
MAY BECOME AVAILABLE.**

**RESOLUTION 2017-01-09-08
TO SET THE FOLLOWING PAID HOLIDAY SCHEDULE FOR FULL-TIME
EMPLOYEES FOR 2017:**

	2017 (13)
1) NEW YEAR'S	Jan. 1
2) MARTIN LUTHER KING DAY	Jan. 16
3) PRESIDENT'S DAY	Feb. 20
4) MEMORIAL DAY	May 29
5) INDEPENDENCE DAY	July 4
6) LABOR DAY	Sept 4
7) COLUMBUS DAY	Oct 9
8) VETERAN'S HOLIDAY	Nov 13
9) THANKSGIVING HOLIDAY	Nov 23&24
10) CHRISTMAS HOLIDAY	Dec 22&25
11) NEW YEAR'S EVE HOLIDAY	Dec 29

**MOTION BY MR. BETHEL AND SECONDED BY MR. DARBYSHIRE TO
APPROVE THE ABOVE 8 RESOLUTIONS AS PRESENTED. ALL VOTED
YES. RESOLUTIONS APPROVED.**

FINANCIAL

RESOLUTION 2017-01-09-9:

MOTION BY MR. BETHEL AND SECOND BY MR. DARBYSHIRE TO APPROVE THE ITEMS LISTED BELOW:

- A. PAY BILLS AS PRESENTED
- B. APPROVE SUPPLEMENTAL APPROPRIATIONS AS PRESENTED
- C. APPROVE PURCHASE ORDERS AND BLANKET CERTIFICATES AS PRESENTED

ALL VOTED YES. MOTION PASSED.

CORRESPONDENCE:

Mr. Darbyshire asked that the minutes of the township meetings be posted on the township's website quarterly. The Fiscal Officer said he would take care of that.

FIRE CHIEF REPORT:

Request to purchase 10 re-furbished MARCS radios at a cost of \$475 plus one base station at a cost of approximately \$875, Vendor to be provided to the Fiscal Officer. *Motion* by Mr. Bethel to purchase as requested and seconded by Mr. Darbyshire. Mr. Bethel asked about the old radios. The Fire Chief said the company will buy them from us and value will be determined by the company. All voted yes to the motion. Motion passed.

The Fire Chief reported that at least 17 more pagers will be needed by the end of the calendar year.

The Fire Chief brought up the topic of purchasing the Weatherhead property just to the east of the Fire House. Mr. Whitt said that discussion of purchase of real estate would be discussed later in executive session.

OLD BUSINESS:

Mr. Whitt reported that the Ross County Litter Control program cleaned up the roadside trash along MacDonald Hill Road.

NEW BUSINESS:

Trustee Mike Darbyshire stated that he would like permission from the other Trustees to investigate the purchase of a Galion Transport S4-6B Diesel Blacktop Roller being offered for sale by Huntington Township in Lorain County. *Motion* made by Mr. Bethel and seconded by Mr. Whitt to authorize Mr. Darbyshire to negotiate a possible purchase at a cost not to exceed \$5,000. All voted yes. Motion passed.

Motion made by Mr. Whitt and seconded by Mr. Bethel to enter into Executive Session for the purpose of discussing possible purchase of real estate and to discuss personnel issues. All voted yes. Motion passed. Executive session began at 7:55 and ended at 8:15 p.m.

Motion made by Mr. Bethel and seconded by Mr. Darbyshire to make the hourly pay rate \$18.50 per hour for all full-time road and/or cemetery employees. During discussion, Mr. Whitt explained that the different rates for road work and grave digging will be eliminated with this motion also. Any grave-digging done by full-time employees will be the same rate as any other work in the township. Over-time for any hours exceeding 40 per week will be paid at 1 and ½ times the regular rate. The new pay rate will take effect beginning with the next pay period starting January 12, 2017. All voted yes. Motion passed.

Mr. Whitt directed the Fire Chief to contact the owner of the Weatherhead property to get the asking price and report his findings back to the Trustees.

**MOTION MADE BY MR. WHITT AND SECONDED BY MR. BETHEL TO
ADJOURN AT 8:25 P.M. ALL VOTED YES. MEETING ADJOURNED.**

APPROVAL OF MINUTES OF 2017 ORGANIZATIONAL MEETING:

Michael Whitt, President

Bryan Bethel, Vice-President

Michael Darbyshire, Trustee